

1. When will the continuing competency regulations be effective?

The regulation became effective on November 6, 2009.

2. When am I required to have continuing competency to renew my license?

For license renewals that expire on or before 10/30/2010, you are not required to meet the continuing competency requirements for this renewal cycle. Licensees with an expiration date on or after 10/31/2010 will be required to meet the continuing competency requirements for the next renewal cycle and forward.

3. My license expires on or after October 31, 2010. When can I begin satisfying the continuing competency requirements?

The PTBC will only accept continuing competency courses taken after the effective date of the regulation as the continuing competency Provider must be approved by an Agency that is approved by the PTBC, which cannot happen until the regulation is in effect. If a licensee takes continuing competency courses prior to the effective date of the regulation, the course hours will not be applied towards meeting the required hours of continuing competency for that renewal cycle.

4. How many hours should I take?

- For licenses that expire between 10/31/2010 and 10/31/2011, if the renewal is submitted prior to the expiration of the original license, 15 hours of the continuing competency shall be completed.
 - For licenses that expire after 10/31/2010 but are not renewed before the expiration date, the full 30 hours shall be completed
- For licenses that expire on or after 11/01/2011, the full 30 hours shall be completed.
- For first-time license renewals, if the renewal is submitted prior to the expiration of the original license, the continuing competency hour requirements shall be one-half of the normal cycle. For licenses that expire after 10/31/2010 but are not renewed before the expiration date, the full 30 hours shall be completed.

The requirements of 1399.93 shall apply to any renewal under 1399.91.

One "CEU" (as that term is used by the APTA and CPTA) equals 10 hours of continuing competency for the PTBC's purposes.

5. What type of courses will qualify?

The continuing competency hours taken must relate to:

- The professional practice of physical therapy, including professional accountability, professional behavior, and professional development.
- Patient/client management, which includes the examination, evaluation, and diagnosis and prognosis; plan of care, implementation, and education.

MANDATORY: During each two-year cycle the continuing competency hours MUST include the following:

- Two hours in ethics, laws, and regulations

- Four hours in life support for health professionals

6. What are the authorized pathways to obtain continuing competency hours?

1. Traditional pathways, offered by an approved provider. This includes:
 - a. Continuing education courses provided by an approved provider, including home and self study courses
 - b. College coursework as offered by an accredited institution
2. Alternate pathways: Some of the continuing competency requirements may be fulfilled through alternate means. Below is a table of activities, the conversion to continuing competency hours, and the maximum amount of hours that may be accumulated for the alternate means of obtaining hours.

ALTERNATE PATHWAYS

	Description	Cap	Conversion
A)	Publishing a peer-reviewed journal article, case study or book chapter.	16 hours	5 hours per article, study or chapter
B)	Developing or presenting an approved college or continuing education course for the first time	16 hours	4 hours for each course
C)	Participating as a subject matter expert in the examination process for the Board, FSBPT or ABPTS	16 hours	6 hours per experience
D)	Serving on a Board-appointed task force	16 hours	6 hours per experience
E)	Performing in a role as a clinical instructor where the student's clinical experience is full time and lasts at least 4 weeks. Effective January 1, 2013, the clinical instructor must be credentialed by APTA or hold a substantially similar credential	12 hours	1 hour per week
F)	Attending a conference relating to the practice of Physical Therapy where proof of attendance is provided by the conference sponsor	8 hours	2 hours per conference
G)	Attending a conference by the FSBPT, APTA or a component thereof	8 hours	4 hours per conference
H)	Attending a Board Meeting	8 hours	2 hours per meeting
I)	Completing an FSBPT Practice Review Tool	8 hours	6 hours per experience

FSBPT: Federation of State Boards of Physical Therapy; **ABPTS:** American Board of Physical Therapy Specialists

**.: Starting 01/01/2013 the clinical instructor must be credentialed by the APTA or a similar certifying body

7. How do I notify the PTBC that I have met the continuing competency requirements and how long do I retain my continuing competency documents?

Licensees will NOT mail in his or her continuing competency certificates or documentation with their license renewals. The PTBC will conduct random audits and may request copies of your records as part of that process. The licensee is required to keep records with regard to continuing competency for which credit is claimed for FIVE years after the completion of the course/activity. Documentation requirements have not yet been established; however, you should plan to include at least the title of the course/activity, the date it was taken or completed and the record of participation. Copies of these records should be forwarded to the board ***ONLY*** upon request.